



School Communication (ROI) & EHR Access Frequently Asked Questions

Why am I being asked to sign these forms?

These forms help RCH and your child's school work together to support your child's health needs at school. You may be asked to sign one or both forms:

- **Release of Information (ROI):** Lets RCH and your child's school share health information.
- **School Nurse EHR Authorization:** Lets approved school nurses view approved parts of your child's RCH medical record.

What does the ROI allow?

The ROI lets RCH share and discuss only the information listed on the form with the school or person named on the form. This may include diagnosis, medications, treatment plans, discharge information, lab reports, or history and physical information.

The ROI helps the school support your child's care plan, IEP/504 plan, chronic condition needs, or return to school. The ROI does **not** give the school full access to your child's medical record.

What does EHR access allow?

EHR access lets approved school nurses view approved parts of your child's RCH medical record.

School nurses can only view information. They cannot change the medical record. Access is limited and monitored by RCH.

Will RCH automatically contact my child's school?

Yes. With your signed consent, RCH will notify your school's lead nurse that you have authorized communication and/or access. This notification helps school prepare for any of your student's needs. Additional communication only occurs when needed and within the permissions you have provided.

Will the school get automatic updates?

No. The school will not get alerts or automatic updates from RCH. Families should tell the school about health or care changes that may affect the child at school.

Will I be told each time RCH and the school talk?

Not always. The ROI allows RCH and the school to communicate when needed. Please tell your RCH provider or school team if you want to be included in updates.

How long do the forms last?

- **EHR access:** Ends on the date listed and must be renewed for each school year.
- **ROI:** Ends on the date selected, up to one year.

Do I have to sign the forms?

No. Signing is your choice. Your child's care, benefits, and services will not change if you do not sign up. You may cancel either form at any time by following the instructions on the form.