



August 31, 2021

Dear CHOC Vendor Partners:

On July 26, a new state public health officer order ("First State Order") was announced requiring health care facilities to ensure unvaccinated and incompletely vaccinated personnel undergo Covid-19 testing and wear appropriate personal protective equipment. In addition to the First State Order, on August 5 the state public health officer announced a new order ("Second State Order") requiring CHOC to have a process in place for verifying that workers are fully vaccinated or are exempt from vaccination for either religious or medical reasons and undergo Covid-19 testing and wear appropriate personal protective equipment (PPE).

To be compliant with the orders, CHOC must create new processes for its employees and anyone else who meets the definition of "worker." Worker is defined as including any ***"contractual staff not employed by the health care facility, and persons not directly involved in patient care, but who could be exposed to infectious agents that can be transmitted in the health care setting (e.g., clerical, dietary, environmental services, laundry, security, engineering, and facilities management, administrative, billing, and volunteer personnel)."***

As a vendor partner, if your personnel regularly visit any area of a CHOC location, where patients have access, to provide services or deliver equipment and supplies, such personnel will be treated as a "worker" as defined in both orders. Unvaccinated or incompletely vaccinated workers of vendor partners will be subject to the following:

- Where visits to a CHOC location occur twice a week or more, the worker will be required to show proof of an approved negative COVID-19 PCR test twice a week.
- Where visits to a CHOC location occur one day a week, the worker will be required to show proof of a negative COVID-19 PCR test, the sample for which was taken no more than 48 hours prior to the visit.
- If a worker does not regularly visit any area on CHOC's hospital campuses or primary and specialty clinics, but it becomes necessary to visit, the worker will be required to show proof of a negative COVID-19 PCR test, the sample for which was taken no more than 48 hours prior to the visit.

Proof of negative testing will be required for all unvaccinated or incompletely vaccinated workers beginning Monday, September 6.

After September 30, CHOC will no longer allow unvaccinated or incompletely vaccinated workers, without exemptions on file, to come to any areas of its locations to provide services or deliver equipment or supplies. Any vendor partner desiring to assign its workers to a CHOC location without complete vaccination will have to submit proof of a medical exemption or religious accommodation and will be required to continue COVID-19 testing as specified above. These proofs of exemption or accommodation must be submitted prior to September 30; otherwise, CHOC will request those workers' assignments be suspended.

Workers must continue to wear appropriate masks regardless of their vaccine status. Depending on areas, PPE requirements may vary. Please confirm details with your CHOC point-of-contact.

Thank you for your cooperation.

Mary Zimmer
Vice President, Operations Administration